



USPAP Schedule: Spring - Fall 2017

Register online at appraisersassociation.org/USPAP
Not sure which course you need? See course policies on reverse

7-Hour Update Courses

- March 8, 2017 *NYC, 9:30AM - 5:30PM EST*
- March 18 & 19, 2017 *ONLINE, 11AM - 2:30PM EST - WEEKEND!*
- April 27 & 28, 2017 *ONLINE, 10AM - 1:30PM EST*
- May 5, 2017 *NYC, 9:30AM - 5:30PM EST*
- May 8 & 9, 2017 *ONLINE, 4:00 - 7:30PM EST*
- June 8, 2017 *NYC, 9:30AM - 5:30PM EST*
- July 12 & 13, 2017 *ONLINE, 4:00 - 7:30PM EST*
- August 9, 2017 *NYC, 9:30AM - 5:30PM EST*
- August 22 & 23, 2017 *ONLINE, 4:00 - 7:30PM EST*
- September 15, 2017 *NYC, 9:30AM - 5:30PM EST*
- October 14 & 15, 2017 *ONLINE, 11AM - 2:30PM EST - WEEKEND!*
- November 2 & 3 2017 *ONLINE, 10:00AM - 1:30PM EST*
- November 30, 2017 *NYC, 9:30AM - 5:30PM EST*
- December 11, 2017 *NYC, 9:30AM - 5:30PM EST*
- December 18 & 19, 2017 *ONLINE, 4:00 - 7:30PM EST*

15-Hour Courses & Exams

- March 2 & 3, 2017 *NYC, 9:30AM - 6:00PM EST*
- March 27, 28, April 3, 4 & 5, 2017 *ONLINE, 4:00 - 7:00PM EST*
- May 18 & 19, 2017 *NYC, 9:30AM - 6:00PM EST*
- June 5, 6, 7, 12 & 13, 2017 *ONLINE, 4:00 - 7:00PM EST*
- August 14, 15, 16, 17 & 18, 2017 *ONLINE, 4:00 - 7:00PM EST*
- September 18 & 19, 2017 *NYC, 9:30AM - 6:00PM EST*
- October 18, 19, 20, 23 & 24, 2017 *ONLINE, 4:00 - 7:00PM EST*

Schedule subject to change. All courses require a minimum of 10 students to run.
Please check our website for most current course dates and instructors, appraisersassociation.org/uspap

REGISTRATION

By registering for USPAP, you acknowledge that you have read and understand the USPAP course policies on the reverse.

7-HOUR UPDATE COURSE

Includes print 2016-2017 USPAP Book & digital Student Materials

- \$295 Members
- \$395 General Admission

15-HOUR COURSE & EXAM

Includes print 2016-2017 USPAP Book & print Student Materials

- \$440 Members
- \$540 General Admission

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NAME

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COMPANY

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JOB TITLE

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ADDRESS

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CITY/STATE/ZIP

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EMAIL

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TELEPHONE

- Please find enclosed my check payable to the Appraisal Institute of America in the amount of \$.....
- Please charge \$..... MC Visa Amex Discover

.....
CARD NUMBER

.....
EXPIRATION DATE

.....
SIGNATURE

Register online at appraisersassociation.org/USPAP or submit completed form with payment to:
Appraisers Association of America, 212 West 35th Street, 11th Floor South, New York, NY 10001
Tel: 212.889.5404 x11 | Fax: 212.889.5503 | programs@appraisersassociation.org

USPAP Course Policies

By registering for USPAP, you acknowledge that you have read and understand the following course policies:

USPAP through the Appraisers Association

- We offer USPAP courses for Personal Property appraisers; real estate appraisers are NOT eligible.
- All students are required to have access to the USPAP book, Student Manual, Student Answers and Course Packet for the duration of their USPAP course.
- Appraiser Qualifications Board (AQB) Certified Instructors teach our USPAP classes.
- We only accept personal property USPAP courses taken through the Appraisers Association of America, the American Society of Appraisers (ASA) or the International Society of Appraisers (ISA). We do NOT accept USPAP taught through any other organizations.
- Online courses must be taught by a live instructor. We do not accept self-study USPAP courses of any kind.
- If a student is more than 15 minutes late to a USPAP course (or misses more than 15 minutes of the USPAP class in total) he or she will not be able to complete the class. This is an Appraisal Foundation policy which the Appraisers Association must enforce.
- All Members of the Appraisers Association must take USPAP every 24-months.
- It is the Member's responsibility to stay current with USPAP; the Appraisers Association is not responsible for ensuring that you are current with your USPAP. Please contact the Appraisers Association if you do not remember when you last took USPAP.
- Online courses require a strong internet connection, microphone and working speakers; a headset is highly recommended.
- Online courses are capped at 20 students.
- If you do not pass the USPAP examination, you will need to re-take the exam. There is a \$100 fee to re-take the exam.
- If you are currently enrolled in the NYU Appraisal Studies Program, you are ineligible to take USPAP through the Appraisers Association.

15-Hour vs. 7-Hour

- We offer both the 15-Hour Course & Exam and the 7-Hour Update Course.
- Classes are held at our office in New York City, online, and nationally.
- Both the 15-Hour and 7-Hour Personal Property USPAP Courses are approved by the Appraisal Standards Board of The Appraisal Foundation.
- The in-person 15-Hour Course & Exam takes place over two full days; if taken online, it is 5 days, 3 hours per day.
- The in-person 7-Hour Course takes place in one full day; if taken online, it is 2 days, 3.5 hours per day.
- You MUST have taken USPAP within the past 24 months to be eligible for the 7-Hour Course.
- We pride ourselves on members with the highest standards of ethical appraising and professionalism. As such, our members MUST take the 7-Hour USPAP update course every 24 months.
- The 15-Hour Course & Exam is worth 15 CECredits. The 7-Hour Course is worth 7 CE Credits.

Registration Policies

- Courses need at least 10 students to run.
- Please contact the Appraisers Association office to confirm before making hotel or flight reservations.
- Registration cannot be completed without payment in full.
- A confirmation email will be sent once you register for the class. If you do not receive this confirmation email, please contact the Appraisers Association.
- **Changes or cancellations to your registration must be made at least 5 business days prior to the start of your course. If you do NOT notify us at least 5 business days before the course, a \$50 administration fee will apply.**

Register online at [appraisersassociation.org/USPAP](https://www.appraisersassociation.org/USPAP) or submit completed form with payment to:

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